**DKM Driving**

**Training materials & documents order form**

|  |  |  |  |
| --- | --- | --- | --- |
| **Document** | **Quantity** | **Price** | **Total price** |
| **‘Beginning of the lesson’ chat** |  | £2.00 |  |
| **Brief lesson structure** |  | £3.00 |  |
| **Fault analysis, learning circle & fault triangle, & prompt card** |  | £5.00 |  |
| **First lessons** |  | £1.50 |  |
| **I’M SAFE & prompt card** |  | £2.50 |  |
| **Lesson structure sheet** |  | £2.50 |  |
| **Lesson structure sheet reminder** |  | £2.50 |  |
| **MSPSL sheet** |  | £2.50 |  |
| **PDI Observing lessons sheet** | 1 quantity = 5 sheets | £2.00 |  |
| **Places you can’t stop** |  | £1.50 |  |
| **Question starters** |  | £2.50 |  |
| **Trainee licence made easy** |  | £2.00 |  |
| **Using scaling effectively** |  | £2.00 |  |
| **What is a driving fault** |  | £1.50 |  |
| **What is risk management**and**Responsibilities & level of instruction** |  | £5.00 |  |
| **Collision procedures information** |  | £2.50 |  |
| **PDI information for learner test day** |  | £1.50 |  |
| **What happens on part 3 day?** |  | £1.50 |  |
| **Suspect abuse or other issues** |  | £2.50 |  |
| **PDI Part 2 progress booklet** |  | £2.50 |  |
| **PDI Part 3 progress booklet** |  | £2.50 |  |
| **Spare progress sheets for** **PDI progress booklets** | 1 quantity = space for 25 sessions | £1.50 |  |
| **Logo design** |  | £7.00 |  |
| **Business cards** |  | **Please ask** |  |
| **Student progress booklets/sheets** |  | Please ask |  |
| **Instructor theory sheets** | 1 quantity = 1 training theory sheet.Training theory sheets sent at random, unless ‘22’ quantity selected, then all training theory sheets will be sent | £1.00 per sheet**or**£18.00 for 22 |  |
| **Competency flash cards** |  | £8.00 |  |

|  |  |  |
| --- | --- | --- |
|  | **Subtotal** |  |

|  |  |
| --- | --- |
| **Delivery charges** | **Total** |
| Items with ‘yellow’ prices | **£2.50** |  |
| Items with ‘blue’ prices | **£3.50** |  |
| If you have ordered items with blue and yellow prices, please add this option (due to additional weight, it will cost more to send) | **£4.00** |  |

|  |  |
| --- | --- |
| **Total including delivery** |  |

Continued…

|  |  |
| --- | --- |
| **Name** |  |
| **Address****including postcode** |  |
| **Email address** |  |

|  |  |
| --- | --- |
| **Please confirm that you’ve read our copyright notice & terms** (*below*) | Yes / No |

Please complete and return to **laura-driving@outlook.com**

or send it to me via Facebook

Once I have confirmed your order, you’ll be given details on how to pay for the order (bank transfer or PayPal). Once payment has been confirmed, your order will be processed and dispatched within 3-5 working days. An invoice will be sent with the order.

If you have any questions, please contact Laura on the above email, on 07982 493422, or via Facebook.

Thank you! 😊

Continued…

**Copyright notice & terms**

Due to the nature of printing for each individual specifically, payment is due **before** I print your order.

**Non-personalised materials:**

- Can be returned if you are not happy with them, provided they are returned in good condition and are suitable for resale

- Refunds will be given once the materials are received back

- Buyer to pay for the return postage

- Return requests must be asked for within 48 hours of receiving the materials

**Personalised materials:**

- Personalised materials **can not** be returned or refunded

- I will print one sample of your order and I will send you a picture of this before I print your full order – this gives you the opportunity to accept, make changes, or decline the order. I will confirm that you are 100% happy with your order before printing the full order

Once you have confirmed you are 100% happy with the personalised materials, it will be printed.

From this point on:

- **No refund** can be given

- **No changes** can be made

- If you are not happy, please do let me know – I would really appreciate your feedback!

**Copyright notice (For training materials and documents)**

This notice is designed to protect our training materials and documents to prevent them from being copied or reproduced by others. DKM Driving have put in a lot of hard work, time, effort, commitment and knowledge into producing these documents, and it’s natural to want to protect them.

- All materials are the property of Laura Morris at DKM Driving
- All materials were created in 2019 and updated in 2020

- You **must not** copy, reproduce, pass on, adapt, or sell, any training materials or documents that you have received. This includes:

- Sending materials to others via email, text, private social media messages etc, or posting it on the internet or social media

- Adapting part of the materials – even if you do this, you cannot call it your own work – it still belongs to DKM Driving

- Selling it and making profits from it. DKM Driving can legally seek to reclaim any monies you’ve made from selling our materials

- All training materials or documents provided to you by DKM Driving are for your use only

- You must not use DKM Driving’s materials for training other instructors yourself (such as PDI training, workshops, etc.)

- If you are in contact with an instructor who wishes to use our materials, please do not pass on copies of yours. As above, we need to protect our materials and our materials are sometimes updated, therefore you may be sending outdated information.

Please encourage the instructor to contact me on 07982 493422.